**Lab exercise 3**

1. Type this table from cell A6:D11

|  |  |  |
| --- | --- | --- |
| **Product** | **Sale** | **Discount** |
| Vacuum machine | 659.23 |  |
| Iron | 896.33 |  |
| Fridge | 456.97 |  |
| Oven | 983.54 |  |
| Microwave | 392.17 |  |

1. Type this table from cell F10:H13

|  |  |  |
| --- | --- | --- |
| **Employee** | **Sale** | **Bonus** |
| Bander | 659.23 |  |
| Khalid | 896.33 |  |
| Ahmad | 392.17 |  |

1. Calculate the "Bonus" column if the sales are equal or greater than 700 an employee will get a bonus of 100. And if the sales are less than 700 an employee you would like to encourage to "work hard".
2. Insert the date with the TODAY function in cell A20.
3. Calculate 20% discount of sales in table 2
4. In cell E15, write "number of written cells" …. Then use the COUNT function in F15 to calculate the total number of written cells.
5. In cell E16, write" Minimum sales" and then calculate the maximum sale in cell F16.
6. In cell E17, " Minimum sales", then calculate the minimum sale in cell F17.
7. Insert header and write " Electric Machines ".